



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: January 16, 2014

RE: Fire and Ambulance Responses

For this week's period: Thursday, January 9, 2014 to Wednesday, January 15, 2014
our Department has responded to the following:

Fire Calls 17

- 1 system activation
- 6 EMS assist
- 1 smoke/odor removal
- 1 excessive heat/scorch burns
- 4 MVA
- 1 chimney or flue fire
- 1 arcing
- 1 sprinkler activation due to malfunction
- 1 flammable gas or liquid condition

Ambulance Calls **52**

Mutual Aid by CVPH **5**

BUILDING INSPECTOR'S COMPLAINT REPORT: JANUARY 14, 2014

DATE	ADDRESS	UNIT	TYPE	DESCRIPTION	STATUS	CORRECTION DATE		
12/23/13	5214		NORTH CATHERINE ST	MOLD, ELECTRICAL	KP	VIOLATION NOTICE ISSUED	CORRECTED	12/17/13
12/20/13	27		LAFAYETTE ST (aka 29)	GARBAGE CONTAINERS LEFT OUT	KP	VIOLATION NOTICE ISSUED	CORRECTED	12/26/13
12/26/13	264		MARGARET ST APT. C	NO HEAT	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	12/27/13
12/26/13	345		CORNELIA ST	HIGH WATER BILL	KP	METER PUT IN OWNER'S NAME	CORRECTED	01/14/14
12/26/13	37		UNDERWOOD AVE	ROAD NOT PLOWED WIDE ENOUGH	KP	REMINDER NOTICE SENT	CORRECTED	12/27/13
12/27/13	43		PIKE ST	SIDEWALKS NOT CLEARED OF SNOW AND/OR ICE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	12/30/13
12/27/13	44		TREMBLAY AVE	GARBAGE	JM	DPW WILL PICK UP	CORRECTED	12/27/13
12/30/13	102		MILLER ST	FIRE PREVENTION FOLLOW UP	KP	FURNACE CLEANED	CORRECTED	01/06/14
12/30/13	1		TYRELL AVE	TENANTS PARKING ON NEIGHBORING PROPERTY	JM	DPW WILL PLOW AREA	CORRECTED	

BUILDING INSPECTOR'S COMPLAINT REPORT: JANUARY 14, 2014

DATE	SUPPLIER	46	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VERBAL NOTICE OF VIOLATION	CORRECTIVE ACTION IN PROGRESS
01/02/14							
01/06/14		84	MARGARET ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTED
01/06/14		72	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		101	BRINKERHOFF ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		97	BRINKERHOFF ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		105	LAFAYETTE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		79	BOYNTON AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		20	LAFAYETTE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		103	CHAMPLAIN ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS
01/09/14		59	BAILEY AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROGRESS

1/6/14

DATE	ADDRESS	COMPLAINT	INSPECTION	DIRECTION	CORRECTION DATE
01/09/14	98 BOYNTON AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	
01/09/14	115 COURT ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	
01/09/14	84 BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	
01/09/14	86 BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	
01/10/14	64 ELIZABETH ST	GARBAGE	KB	CORRECTIVE ACTION IN PROGRESS	
01/10/14	50 MARGARET ST (ROTA GALLERY)	GARBAGE	CB	CORRECTIVE ACTION IN PROGRESS	
01/10/14	29 STETSON AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	CORRECTIVE ACTION IN PROGRESS	
01/13/14	6 SHAMROCK CT	ODOR FROM BURNING WOOD ONGOING	CB	CORRECTIVE ACTION IN PROGRESS	
01/13/14	OLLIVETTI/PROSECT CORNER	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	
01/14/14	30 BRINKERHOFF ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	
01/14/14	31 CLINTON ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROGRESS	

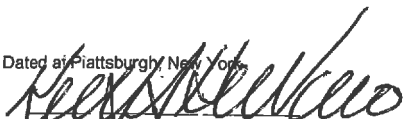
CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

*Dec 2013

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540	1162.50		1162.50
Bingo Licenses (State) 1-0632	1743.75		1743.75
Bingo License Fees 3% 25-2540	401.01		401.01
Building Permits 25-2555	7581.00		7581.00
Circus License 25-2502	0.00		0.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557	200.00		200.00
Dog Licenses 25-2542	172.50		172.50
State Neuter/Spay surcharge		27.00	27.00
Extract of Records 12-1255	1.00		1.00
Game of Chance Lic. (City) 25-2541	70.00		70.00
Game of Chance Lic. (State) 1-0632	105.00		105.00
Gas Permits 15-1540	70.00		70.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505	910.00		910.00
Housing Code 21-2110	0.00		0.00
Impound Fees 15-1550	150.00		150.00
Interest Temp 1124-2401	26.92		26.92
Jeweler's Licenses 25-2503	217.50		217.50
Marriage Licenses 25-2545		292.50	292.50
Notary Fees 12-1255	4.00		4.00
Peddler/Vendor Licenses 25-2503	0.00		0.00
Returned Check Charges 12-1255	0.00		0.00
Sign Permits 25-2590	0.00		0.00
Specifications T-30		15.00	15.00
Special Use Permits 21-2110	0.00		0.00
Subdivision Fee 21-2110	0.00		0.00
Subdivision Ordinance 12-1255	0.00		0.00
Taxi Operator's Licenses 25-2507	300.00		300.00
Taxi Vehicle Licenses 25-2504	240.00		240.00
Tree/Stump Removal License 25-2508	0.00		0.00
Vital Statistics 16-1603	3702.00		3702.00
Zoning Ordinances 21-2110	0.00		0.00
Zoning Variances 21-2110	300.00		300.00
OTHER REVENUE			
Riverwalk 1127-2753	910.00		910.00
Auditorium 1127-2752	0.00		0.00
Centennial Plaques 1127-2705	0.00		0.00
Lake Champlain Memorial 1127-	100.00		100.00
RECOVERED FUNDS			
Telephone 1-1410000-4414	0.00		0.00
Postage 1-1410000-4470	0.00		0.00
Print & Copy 1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$18,367.18	\$334.50	\$18,701.68
N.Y.S. Dept of Health \$292.50	Check No 1291		
N.Y.S. Dept of Ag & Mkts \$27.00	Check No 1292		
Total Paid Others:			\$319.50
ADJUSTMENT: None			\$0.00
Chamberlain (Spec. Deposits) \$15.00	Check No 1293		
Chamberlain (Net Revenues) \$18,367.18	Check No 1294		
Amount Due City Chamberlain:			\$18,382.18
			\$18,701.68

Dated at Plattsburgh, New York


Keith A. Merkalo,
City Clerk 13-Jan-14



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

January 13, 2014

Mayor Donald M. Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for November 2013.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for November 2013

	<u>Nov 2013</u>	<u>Nov 2012</u>
TICKETS ISSUED:	126	175
TICKETS COLLECTED:	106	175
REVENUE FOR MONTH:	\$1,886.00	\$3,870.00

YEAR TO DATE TOTALS:

	<u>Nov 2013</u>	<u>Nov 2012</u>
TICKETS ISSUED:	1185	1904
TICKETS COLLECTED:	1072	1535
REVENUE:	\$33,211.75	\$47,008.00

COMPARISON: Parking tickets issued for Nov. 2013: DOWN 49
 Parking tickets collected for Nov. 2013: DOWN 69
 Revenue for Nov. 2013: DOWN \$1,984.00
 Amount Dismissed: \$1,242.50

CITY OF PLATTSBURGH PARKING TICKET SYSTEM

SUMMARY OF PARKING TICKETS - BY OFFICER

VL	--DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-	
1	HANDICAP	1	1	0	0	6	144	969
2	NO PARKING	0	1	0	0	8	0	429
4	OVERTIME 30 MIN	0	0	0	0	0	0	0
5	OVERTIME 2 HRS	0	0	4	4	4	72	72
7	FIRE HYDRANT	0	0	0	0	3	0	150
10	BLOCKING SIDEWALK	0	0	0	0	2	0	97
11	LEFT WHEEL CURB	0	0	0	0	6	0	222
13	BLOCK DRIVEWAY	0	0	0	0	1	0	54
18	OBST. LANE	0	0	1	1	1	52	52
25	UNINSPECTED	0	0	0	0	10	0	514
26	OVERTIME PARKING	0	1	0	0	0	0	15
40	UNREGISTERED	1	4	0	0	3	50	350
41	DOUBLE PARK	0	0	0	0	1	0	15
42	NO PARKING	0	57	2	2	114	47.25	7,126.00
43	NO STANDING	0	2	0	0	0	0.00	30.75
44	SIDEWALK	0	13	0	0	1	0.00	611.25
46	CROSSWALK	0	3	2	2	2	45.75	114.75
47	ZONE/CURB	0	0	0	0	1	0.00	15.00
52	HIGHWAY	0	2	0	0	0	0.00	50.00
54	DRIVEWAY/BLOCK	1	7	0	0	7	15.00	460.50
55	TAXI ZONE	6	69	0	0	26	128.25	4,221.00
57	CROSSWALK 20'	0	2	0	0	1	0.00	46.50
60	OBST. SIDEWALK	0	4	0	0	0	0.00	194.25
62	FIRE HYDRANT	0	2	0	0	15	0.00	488.25
64	WWY2WAY	0	18	0	0	4	0.00	567.00
65	WWY1WAY	0	1	0	0	0	0.00	15.00

67 ANGLE	0	0	0	19	0.00	660.00
68 OVERLINE	0	1	1	5	21.00	116.25
69 OVERTIME 10 MIN	0	0	1	1	23.25	23.25
70 OVERTIME 30 MIN	0	0	3	16	62.25	332.25
71 OVERTIME 1 HR	0	0	0	11	0.00	612.00
72 OVERTIME 2 HR	0	8	98	457	2,030.25	13,218.25
73 OVERTIME 4 HR	0	0	0	0	0.00	0.00
78 TIME LOADING	0	0	0	3	0.00	159.00
81 HANDICAP	0	0	1	35	75.00	3,387.00
82 TRAILER	0	0	0	2	0.00	85.00
86 SNOW BAN	0	68	0	55	0.00	11,769.50
87 LIM SNOW BAN	0	0	0	10	0.00	417.50
88 UNINSPECTED	0	1	0	10	0.00	550.00
89 UNREG MV	0	0	1	3	50.00	150.00
90 NO PARKING EVEN	0	0	1	16	15.00	394.50
91 NO PARKING ODD	0	0	0	13	0.00	280.50
95 20' INTERSECTION	0	0	0	1	0.00	15.00
98 12" CURB	0	0	0	11	0.00	288.00
101 FACING WRONG2W	0	0	0	6	0.00	90.00
107 SNOW 12:01-6 AM	0	0	0	26	0.00	2,608.00
Other	0	0	2	33	0.00	0.00
TOTALS:	9	265	117	949	2,831.00	52,035.25

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 254

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 254 126 1214

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 16.93% 7.14 %

PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 83. 92.86 %

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 16.93% 21.83 %

PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 83.0% 78.17 %

SUMMARY OF PARKING TICKETS - BY OFFICER

PAGE 6

VL -DESCRIPTION- MANUAL-MTD MANUAL-YTD HH-MTD HH-YTD -VALUE-MTD- -VALUE-YTD-

01 HANDICAP	1	1	0	6	144.00	969.00
02 NO PARKING	0	1	0	8	0.00	429.00
05 OVERTIME 2HRS.	0	0	4	4	72.00	72.00
07 FIRE HYDRANT	0	0	0	3	0.00	150.00
10 BLOCKING SIDEWL	0	0	0	2	0.00	97.00
11 LEFT WHEEL CURB	0	0	0	6	0.00	222.00
13 BLOCK DRVWAY	0	0	0	1	0.00	54.00
18 OBSTRUCT LANE	0	0	1	1	52.00	52.00
25 UNINSPECTED	0	0	0	10	0.00	514.00
26 OVERTIME PARK	0	1	0	0	0.00	15.00
40 UNREGISTERED	1	4	0	3	50.00	350.00
41 DOUBLE PARK	0	0	0	1	0.00	15.00
42 NO PARKING	0	57	2	114	47.25	7,126.00
43 NO STANDING	0	2	0	0	0.00	30.75
44 SIDEWALK	0	13	0	1	0.00	611.25

46	CROSSWALK	0	3	2	2	45.75	114.75
47	ZONE/CURB	0	0	0	1	0.00	15.00
52	HIGHWAY	0	2	0	0	0.00	50.00
54	DRVWAY/BLOCKED	1	7	0	7	15.00	460.50
55	TAXI ZONE	6	69	0	26	128.25	4,221.00
57	CROSSWALK 20'	0	2	0	1	0.00	46.50
60	OBST. SIDEWALK	0	4	0	0	0.00	194.25
62	FIRE HYDRANT	0	2	0	15	0.00	488.25
64	WWY2WAY	0	18	0	4	0.00	567.00
65	WWY1WAY	0	1	0	0	0.00	15.00
67	ANGLE	0	0	0	19	0.00	660.00
68	OVERLINE	0	1	1	5	21.00	116.25
69	OVERTIME 10MIN	0	0	1	1	23.25	23.25
70	OVERTIME 30MIN	0	0	3	16	62.25	332.25
71	OVERTIME 1 HR	0	0	0	11	0.00	612.00
72	OVERTIME 2HR	0	8	98	457	2,030.25	13,218.25
78	TIME LOADING	0	0	0	3	0.00	159.00
81	HANDICAP	0	0	1	35	75.00	3,387.00
82	TRAILER	0	0	0	2	0.00	85.00

86 SNOW BAN	0	68	0	55	0.00	11,769.50
87 LIM SNOW	0	0	0	10	0.00	417.50
88 UNINSPECTED	0	1	0	10	0.00	550.00
89 UNREG MV	0	0	1	3	50.00	150.00
90 NO PARK EVEN	0	0	1	16	15.00	394.50
91 NO PARK ODD	0	0	0	13	0.00	280.50
95 20'INTERSECTION	0	0	0	1	0.00	15.00
98 12" CURB	0	0	0	11	0.00	288.00
101 FACING WRONG2W	0	0	0	6	0.00	90.00
107 SNOW 12:01-6AM	0	0	0	26	0.00	2,608.00
0	0	2	33	0.00	0.00	

TOTALS: 9 265 117 949 2,831.00 52,035.25

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 126

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 1,214

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 07.14%

PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 92.86%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 21.83%

PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 78.17%



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

January 13, 2014

**Mayor Donald M. Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901**

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for December 2013.

Respectfully Submitted,

**Chief Desmond J. Racicot
Plattsburgh Police Department**

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for December 2013

	<u>Dec 2013</u>	<u>Dec 2012</u>
TICKETS ISSUED:	194	198
TICKETS COLLECTED:	135	100
REVENUE FOR MONTH:	\$4,110.50	\$2,616.50

YEAR TO DATE TOTALS:

	<u>Dec 2013</u>	<u>Dec 2012</u>
TICKETS ISSUED:	1379	2102
TICKETS COLLECTED:	1207	1635
REVENUE:	\$37,322.25	\$49,624.50

COMPARISON: Parking tickets issued for Nov. 2013: DOWN 4
 Parking tickets collected for Nov. 2013: UP 35
 Revenue for Nov. 2013: UP \$1,494.00
 Amount Dismissed: \$350.00

PARKING VIOLATIONS BUREAU

Monthly Report for December 2013

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CITY OF PLATTSBURGH PARKING TICKET SYSTEM

12/31/2013

SUMMARY OF PARKING TICKETS - BY OFFICER

PAGE 6

VL	--DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
01	HANDICAP	0	1	0	6	0.00	1,062.00
02	NO PARKING	0	1	0	8	0.00	491.00
05	OVERTIME 2HRS.	0	0	0	4	0.00	72.00
07	FIRE HYDRANT	0	0	1	4	50.00	200.00
10	BLOCKING SIDEWL	0	0	4	7	140.00	306.00
11	LEFT WHEEL CURB	0	0	0	6	0.00	222.00
13	BLOCK DRVWAY	0	0	0	1	0.00	54.00
18	OBSTRUCT LANE	0	0	0	1	0.00	83.00
19	TAXI ONLY	0	0	2	2	70.00	70.00
24	PARKING BAN	0	0	14	14	542.00	542.00
25	UNINSPECTED	0	0	1	11	36.00	736.00
26	OVERTIME PARK	0	1	0	0	0.00	15.00
40	UNREGISTERED	0	4	0	3	0.00	350.00
41	DOUBLE PARK	0	0	0	1	0.00	15.00

42 NO PARKING	0	58	4	118	60.00	7,717.00
43 NO STANDING	0	2	0	0	0.00	30.75
44 SIDEWALK	0	13	1	2	15.00	696.00
46 CROSSWALK	0	3	0	2	0.00	115.50
47 ZONE/CURB	0	0	0	1	0.00	15.00
52 HIGHWAY	0	2	0	0	0.00	50.00
54 DRIVEWAY/BLOCKED	0	7	0	7	0.00	483.75
55 TAXI ZONE	2	76	0	26	45.00	4,762.50
57 CROSSWALK 20'	0	2	0	1	0.00	46.50
60 OBST. SIDEWALK	0	4	0	0	0.00	217.50
62 FIRE HYDRANT	0	2	0	15	0.00	511.50
64 WWYZWAY	0	18	0	4	0.00	683.25
65 WWYIWAY	0	1	0	0	0.00	15.00
67 ANGLE	0	0	0	19	0.00	706.50
68 OVERLINE	0	1	0	5	0.00	116.25
69 OVERTIME 10MIN	0	0	0	1	0.00	46.50
70 OVERTIME 30MIN	0	0	1	17	16.50	356.25
71 OVERTIME 1 HR	0	0	4	15	80.25	738.75
72 OVERTIME 2HR	0	8	50	507	851.25	15,289.00

78	TIME LOADING	0	0	0	3	0.00	159.00
79	EMERGENCY	26	26	0	0	1,014.00	1,014.00
81	HANDICAP	0	0	0	35	0.00	3,387.00
82	TRAILER	0	0	0	2	0.00	85.00
86	SNOW BAN	0	68	70	125	2,802.50	15,130.00
87	LIM SNOW	0	0	2	12	76.00	493.50
88	UNINSPECTED	0	1	0	10	0.00	550.00
89	UNREG MV	0	0	0	3	0.00	150.00
90	NO PARK EVEN	0	0	5	21	86.25	504.00
91	NO PARK ODD	0	0	0	13	0.00	280.50
95	20INTERSECTION	0	0	0	1	0.00	15.00
98	12" CURB	0	0	1	12	15.00	303.00
101	FACING WRONG2W	0	0	0	6	0.00	90.00
107	SNOW 12:01-6AM	0	0	0	26	0.00	2,747.50
0		0	6	39	0.00	0.00	

TOTALS:	28	299	166	1,116	5,899.75	61,724.00
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TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH = 194

TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR = 1,415

PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY = 14.43%

PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS = 85.57%

PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY = 21.13%

PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS = 78.87%



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

January 13, 2014

Honorable Mayor James Calnon
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: REQUEST FOR PERMISSION TO ADVERTISE
FOR BIDS FOR LABORATORY SERVICES FOR WPCP -
CONTRACT #2014-1**

Dear Mayor Calnon and Councilors:

I respectfully request authorization to advertise for bids for Laboratory Services for the Water Pollution Control Plant.

Bids to be received at the Office of the City Clerk, in sealed envelopes marked **"Laboratory Services for the WPCP, Contract #2014-1"**, on or before 11:00 a.m., Friday, February 28, 2014. Bid specifications will be available at the City Clerk's office on or after January 31, 2014. For the 2014 budget, we have tentatively budgeted \$100,500 for laboratory contracted services.

Very truly yours,

David M. Powell
Chief Plant Operator

JPR:bl

cc: Jon Ruff
City Chamberlain
City Clerk
Files (2)



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

January 10, 2014

To: Mayor James Calnon

Subject: 46 kV Instrument Transformers - PMLD Bid No. 2013 -11- 2
Bid Review and Award Recommendation

The Management of the Plattsburgh Municipal Lighting Department has reviewed and evaluated the two bids received on January 7, 2014, for the above subject contract.

We recommend award to **Wesco Distribution, Inc., South Burlington, VT** in the total amount of **\$ 9,220.00**. The bid is within the operational funding allotted for this project. If you have any questions, please contact me. Thank you for your attention to this matter.

Respectfully Submitted,


William Treacy
Manager

Enclosure: (1)

CC: City Clerk
Kelly Clookey, MLD Finance Director
Bid 2013 -11-2 File

CITY OF PLATTSBURGH

BID TITLE: FOR LO-416K ✓ construction - 11 months
Cont # 2013-11-14

BID OPENING DATE: January 7, 2014

[illegible]

7/1/11



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

January 13, 2014

Mayor James Calnon
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**Ref: Request for Permission for Mayor
To Sign Engineering Agreement with
Stantec Consulting Services Inc.;
Contract #2014-04**

Dear Mayor & Councilors:

It is requested that the Common Council authorize the Mayor to sign an Inspection Service Agreement with **Stantec Consulting Services Inc., 3 Columbia Circle, Suite 6, Albany, NY 12203** for inspection services for the following pedestrian bridges:

- Pipeline/Pedestrian Suspension Bridge Over the Saranac River;
- Sailors Beach Pedestrian Bridge over CP Railroad;
- Saranac Street Pedestrian Bridge Over the Saranac River;
- Webb Island Pedestrian Bridge Over the Saranac River.

The cost associated with this service is **\$48,522.00** and will not be increased without prior Common Council approval. Sufficient funding is available in capital project H5110.42 **"2013 Bridge & Waterfront Project."**

Very truly yours,


Kevin R. Farrington, P. E.
City Engineer

/dn

Att.
CC: City Chamberlain



Stantec Consulting Services Inc.
3 Columbia Circle Suite 6
Albany NY 12203-5158
Tel: (518) 452-4358
Fax: (518) 452-9234

Stantec

September 20, 2013

Attention: Mr. Kevin Farrington
City of Plattsburgh
Engineering and Planning Department
41 City Hall Place
Plattsburgh, NY 12901

Dear Mr. Farrington,

Reference: Inspection of City Owned Bridges, Plattsburgh, NY

On behalf of Stantec, thank you for providing us this opportunity to assist you with the Initial Inspection of city owned pedestrian bridges that are off the State's bridge Inventory. Implementation of an Inspection program will insure public safety as well as provide a tool for planning future maintenance and repair work of the structures.

Per our field meeting on August 15th there are four subject bridges as follows:

- Pipeline/Pedestrian Suspension Bridge over the Saranac River;
- Sailors Beach Pedestrian Bridge over CP Railroad
- Saranac Street Pedestrian Bridge over the Saranac River
- Web Island Pedestrian Bridge over the Saranac River

The overall scope and approach will follow the bridge Inspection program currently in practice by the New York State Department of Transportation as defined in the Bridge Inspection Manual. Inspection work will include numeric rating of bridge elements, documentation of significant deterioration and the preparation of a written report for each structure. Inspections will be completed by a NYSDOT certified team including a licensed Professional Engineer as Team Leader and a graduate engineer as Assistant Team Leader. Final Inspection reports will be in the typical NYSDOT format but will not be entered into the state's electronic system (BIP). Final reports will be reviewed by a NYSDOT certified Quality Control Engineer.

The following assumptions have been made when estimated the level of effort required:

1. General plan, elevation and deck section sketches (sketches in lieu of plans) will be provided. Detailed dimension for the bridges including member sizes will not be taken.
2. Access will be walking, ladder and climbing. No specialized access equipment will be used.
3. Access over the railroads will be from the top via hook ladder or rope. Coordination with the railroad and on-site flagmen will not be required.
4. The City will request the BIN folder for the Saranac Street Bridge (BIN 2219640) from NYSDOT which will provide historical information on the bridge.

Stantec

September 20, 2013

Page 2 of 2

Reference: Inspection of City Owned Bridges, Plattsburgh, NY

The estimated fee for this work is \$50,000 which includes all labor, equipment, and material to complete inspections on the subject bridges (refer to attached staffing table). Final deliverables will include Inspection Reports for each bridge in the NYSDOT format defined in the Bridge Inspection Manual.

Upon completion of the inspection work and associated documentation Stantec could provide the City with additional services such as:

1. Load Rating of the bridges
2. Repair details and estimates.

If you have any questions or need clarification on any item, please don't hesitate to contact me. If this proposal and the attached Terms and Conditions are acceptable to the City, please return a signed copy.

Thank you,

STANTEC CONSULTING SERVICES INC.



Eric Hilliard, PE, PEng

Senior Associate

Tel: (518) 452-4358

Fax: (518) 452-9234

Eric.hilliard@stantec.com

Inspection of City Owned Pedestrian Bridges
City of Plattsburgh, NY

Fee Proposal

Direct Labor	QC Engineer	Team Leader	Assistant Team Leader	Engineer III
Tasks	\$ 185.00	\$ 165.00	\$ 140.00	\$ 100.00
Pipeline Suspension Bridge				
Field Inspection		14	14	
Report		8	12	10
Quality Control Review	3			
Sailors Beach Bridge				
Field Inspection		18	18	
Report		6	12	10
Quality Control Review	3			
Saranac Street Bridge				
Field Inspection		22	22	
Report		10	16	10
Quality Control Review	3			10
Web Island Bridge Bridge				
Field Inspection		26	26	
Report		10	18	12
Quality Control Review	3			
Total Hours	12	114	138	52
Total Cost	\$ 2,220.00	\$ 18,810.00	\$ 19,320.00	\$ 5,200.00
Total Labor Costs	\$45,550			

Direct Costs				
	Miles	Per	Total	
Mileage	930	\$0.55	\$512	
(4 trips at 170 plus 25 miles per day for 10 days)				
	Days	Per	Total	
Hotel/Meals	20	\$123	\$2,460	
Total Direct Costs				
				\$2,972

Total Fee	\$48,522
------------------	-----------------



Stantec

PROFESSIONAL SERVICES TERMS AND CONDITIONS

Page 1 of 2

The following Terms and Conditions are attached to and form part of the Proposal for Professional Services to be performed by STANTEC and together, when the CLIENT authorizes STANTEC to proceed with the services, constitute the AGREEMENT.

DESCRIPTION OF WORK: STANTEC shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

TERMS AND CONDITIONS: No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CLIENT and STANTEC. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT

COMPENSATION: Payment is due to STANTEC upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle STANTEC, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

NOTICES: Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

TERMINATION: Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of STANTEC's invoices within 30 days of STANTEC rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of STANTEC are terminated. On termination by either party, the CLIENT shall forthwith pay STANTEC all fees and charges for the SERVICES provided to the effective date of termination.

ENVIRONMENTAL: Except as specifically described in this AGREEMENT, STANTEC's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

Where the SERVICES include storm water pollution prevention (SWPP), sedimentation or erosion control plans, specifications, procedures or related construction observation or administrative field functions, CLIENT acknowledges that such SERVICES proposed or performed by STANTEC are not guaranteed to provide complete SWPP, sedimentation or erosion control, capture all run off or siltation, that any physical works are to be constructed and maintained by the CLIENT's contractor or others and that STANTEC has no control over the ultimate effectiveness of any such works or procedures. Except to the extent that there were errors or omissions in the SERVICES provided by STANTEC, CLIENT agrees to indemnify and hold STANTEC harmless from and against all claims, costs, liabilities or damages whatsoever arising from any storm water pollution, erosion, sedimentation, or discharge of silt or other deleterious substances into any waterway, wetland or woodland and any resulting charges, fines, legal action, cleanup or related costs.

PROFESSIONAL RESPONSIBILITY: In performing the SERVICES, STANTEC will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

LIMITATION OF LIABILITY: The CLIENT releases STANTEC from any liability and agrees to defend, indemnify and hold STANTEC harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of STANTEC. It is further agreed that the total amount of all claims the CLIENT may have against STANTEC under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees paid to STANTEC for the SERVICES or \$500,000. No claim may be brought against STANTEC more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claim, demand or suit shall be directed and/or asserted only against STANTEC and not against any of STANTEC's employees, officers or directors.

STANTEC's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and STANTEC shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

INDEMNITY FOR MOLD CLAIMS: It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, property damage and/or necessary remedial measures. If, during performance of the SERVICES, STANTEC knowingly encounters any such substances, STANTEC shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against STANTEC, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold STANTEC harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except



for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or willful misconduct of STANTEC. STANTEC and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

DOCUMENTS: All of the documents prepared by or on behalf STANTEC in connection with the PROJECT are instruments of service for the execution of the PROJECT. STANTEC retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of STANTEC. In the event STANTEC's documents are subsequently reused or modified in any material respect without the prior consent of STANTEC, the CLIENT agrees to defend, hold harmless and indemnify STANTEC from any claims advanced on account of said reuse or modification.

Any document produced by STANTEC in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of STANTEC, which may be withheld at STANTEC's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of STANTEC's standard form reliance letter.

STANTEC cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold STANTEC, its officers, employees, consultants and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of STANTEC, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without STANTEC's written consent.

FIELD SERVICES: STANTEC shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. STANTEC shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT.

GOVERNING LAW/COMPLIANCE WITH LAWS: The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. STANTEC shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

DISPUTE RESOLUTION: If requested in writing by either the CLIENT or STANTEC, the CLIENT and STANTEC shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

ASSIGNMENT: The CLIENT and STANTEC shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

SEVERABILITY: If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and STANTEC.



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

January 14, 2014

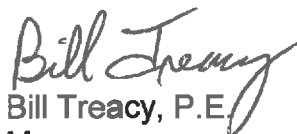
To: Mayor Jim Calnon
From: Bill Treacy, Manager
Subject: Permission to Issue Bid Proposal

The Plattsburgh Municipal Lighting Department respectfully requests permission from the Common Council to advertise for sealed bid for:

PMLD BID NO. 2014 - 1 - 1
115 kV DISCONNECTS AT ST. LAWRENCE 1- PHASE 3
BID OPENING DATE: February 18, 2014 at 11:00 AM

We propose that this bid be received under PMLD Bid No. 2014 - 1-1, prior to 11:00 A.M., local time, on the date shown above, then publicly opened and read in the Common Council Chambers.

Respectfully submitted,


Bill Treacy, P.E.
Manager

cc: Keith Herkalo, City Clerk
Kelly Clookey, Finance Director
Bid 2014-1-1 File



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.
Manager

6 Miller Street
Plattsburgh, New York 12901
518-563-2200
Fax: 518-563-6690

January 14, 2014

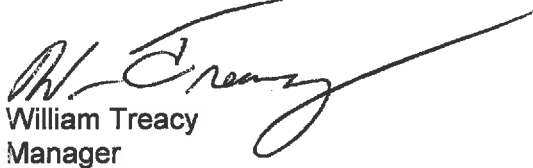
To: Mayor Jim Calnon

Subject: 46 kV 3-Way Transmission Line Switch- PMLD No. 2013-11-1
Bid Review and Award Recommendation

The Management of the Plattsburgh Municipal Lighting Department and PLM Engineering have reviewed and evaluated the three bids received on December 18, 2013, for the above subject contract. Attached is PLM's review and recommendations.

We recommend award to **Stuart Irby, Syracuse, NY** in the total amount of **\$ 62,139.00**. The bid is within the funding allotted for this project. If you have any questions, please contact me. Thank you for your attention to this matter.

Respectfully Submitted,



William Treacy
Manager

Enclosure: (1)

CC: City Clerk
Kelly Clookey, MLD Finance Director
Bid 2013 -11-1 File



ELECTRIC POWER ENGINEERING

35 MAIN STREET, HOPKINTON, MA 01748 TEL: (508) 435-0200 FAX: (508) 435-4491

Project 9122-41

January 14, 2014

Mr. William Treacy, Manager
Plattsburgh Municipal Lighting Department
6 Miller Street, Suite 1
Plattsburgh, NY 12901

Dear Bill:

SUBJECT: 46 kV 3-Way Transmission Line Switch
Bid Review and Award Recommendation

Sealed bids for the above contract were opened on Wednesday, December 18, 2013 at the Plattsburgh City Clerks Office. We have conducted a review of these bids. This letter contains a summary of our review, as well as a recommendation for award of the contract.

This bid is for the procurement of a new 46 kV 3-Way Transmission Line Switch to be installed near the Graymont Quarry as part of the St. Lawrence No. 2 transmission line relocation project. In addition, spare interrupters are included for use throughout the PMLD system. The bid requires the procurement of a standard Turner switch and associated interrupters to be compatible with the existing switches on the PMLD system, allowing simplified spare parts stocking and maintenance training for these critical elements of the system.

A total of three bids were received for this. Following is a review of the bids received:

Southern States submitted a bid in the amount of \$29,642.00 for the switch. A review of their bid indicates that they are proposing a non-standard Southern States switch, and do not appear to have included the spare interrupters. Based on this significant deviation from the specified requirements, this bid is not in conformance and is not considered further.

Irby submitted a bid in the amount of \$62,139.00 for the switch and specified spare parts. A review of their bid indicates that they are full conformance with the requirements. They indicated 6-8 weeks delivery.

Wesco submitted a bid in the amount of \$65,663.00 for the switch and specified spare parts. A review of their bid indicates that they are full conformance with the requirements. They indicated 6-8 week delivery.

Based on the review above, we recommend award of the 46 kV 3-Way Transmission Line Switch to **Irby** in the amount of **\$62,139.00**. Irby is the lowest responsive and responsible bidder.

If you have any questions or comments concerning this correspondence, please do not hesitate to contact me.

Sincerely,

Michael C. Barrett

Michael C. Barrett
Principal Engineer

enclosures

2014 Winter Legislative Meeting Tentative Agenda

SUNDAY, FEBRUARY 9

5:00 p.m. -- General Session

- Update on State Budget and Legislation
- Review of NYCOM's Legislative Program
- Open Discussion of Your Priorities

6:00 p.m. -- Reception



Sponsored by the
New York Municipal Insurance Reciprocal
(NYMIR)

7:00 p.m. -- Dinner and Guest Speaker

MONDAY, FEBRUARY 10

9:00 a.m. -- Presentation from Statewide Elected Officials and Legislative Leaders

Invited Speakers:

- Governor Andrew M. Cuomo
- State Comptroller Thomas P. DiNapoli
- Attorney General Eric T. Schneiderman
- Senate Republican Conference Leader Dean Skelos
- Speaker of the Assembly Sheldon Silver

Noon -- Lunch

1:00 p.m. -- Workshops on Key Issues

Topics will include:

- Financial Restructuring Board/Fiscal Stress Monitoring System
- Expired Union Contracts: Challenge or Opportunity?
- Dealing With Abandoned Properties
- Funding Opportunities for Local Governments
- Sustainability Initiatives
- Emergency Management

6:00 p.m. -- NYCOM Legislative Reception

Last updated 1/6/14

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NYCOM ▪ 119 Washington Avenue ▪ Albany, NY 12210 ▪ 518.463.1185 ph ▪ 518.463.1190 fax
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Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

January 14 2014

**Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901**

Ladies and Gentlemen:

I respectfully request your approval for two police officers to travel to New York, NY from 1/22/14 to 1/23/14, for "2014 Prosecutors Conference.." The cost will not exceed \$800.00 and will be expensed to the Asset Seizure Fund, training expenses. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

**Chief Desmond J. Racicot
Plattsburgh Police Department**

DJR/hls



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

January 14 2014

Mayor James E. Calnon
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for ^{two} a police officer to travel to Oirskany, NY from 1/22/14 to 1/23/14, for "Train the Trainer course designed to instruct Law Enforcement personnel in the proper use of a gunshot wound kit.." The cost will not exceed \$123.00 and will be expensed to the Asset Seizure Fund, training expenses. This training is required to receive a free kit and training materials from the State Preparedness Center. With the submission of a training plan, our trainer can then request free kits for all personnel whom they train. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/hls



Plattsburgh, New York

Keith A. Herkalo
City Clerk

Office of the City Clerk
41 City Hall Place
Plattsburgh, New York 12901
518 - 563-7702
Fax: 518 - 563-3645

13 March 2009

At a Regular Meeting of the Common Council of the City of Plattsburgh, New York held 12 March 12, 2009 the following resolution was introduced:

By: Councilor Valentine; Second: Councilor Carpenter

RESOLVED that all previous Resolutions regarding Street Solicitations, Street Drives, Coin Drives, etc. (hereinafter: Street Solicitations) are hereby set aside; and further:

RESOLVED that the following conditions, rules, and process apply from this date forward:

1. Street Solicitations are permitted at the following locations only:
U.S. Avenue – Elizabeth Street
Beekman Street – Cornelia Street
Margaret Street at Saily Avenue and Boynton Avenue
2. Street Solicitations may be conducted on Saturdays only and shall be limited to two (2) per month throughout the period May through September. Consideration will be given to requests from registered non-profit/not-for-profit associations or organizations on a first-come, first-served basis. No organization may request more than one street solicitation date within a calendar year.
3. No "rain dates" may be reserved and no dates will be assigned which would result in street solicitations occurring on consecutive Saturdays.
4. Participants must be sixteen years of age or older and must carry, wear, or display materials, signs, or badges, etc. identifying their organization. Organizations shall request, pick up, and return an appropriate number of "safety cones" from the Public Works Department for placement between the lanes. 2 per street, approaching the intersections so as to adequately warn motorists to the activity occurring.
5. Street solicitations shall be permitted only between the hours of 9:00 am and 3:00 pm.

6. An organization must apply on the form provided by the City Clerk at least four (4) weeks in advance of the requested date and will be given a copy of this resolution and a sketch of the permitted intersections and locations.
7. Organizations must submit an appropriate certificate of insurance in accordance with the City's existing requirements for "Users of Facilities"

Dates will be confirmed only upon receipt of the required insurance certificate, and after notice to the Police Department and Common Council by the City Clerk.

On Roll Call: all affirmative

CARRIED

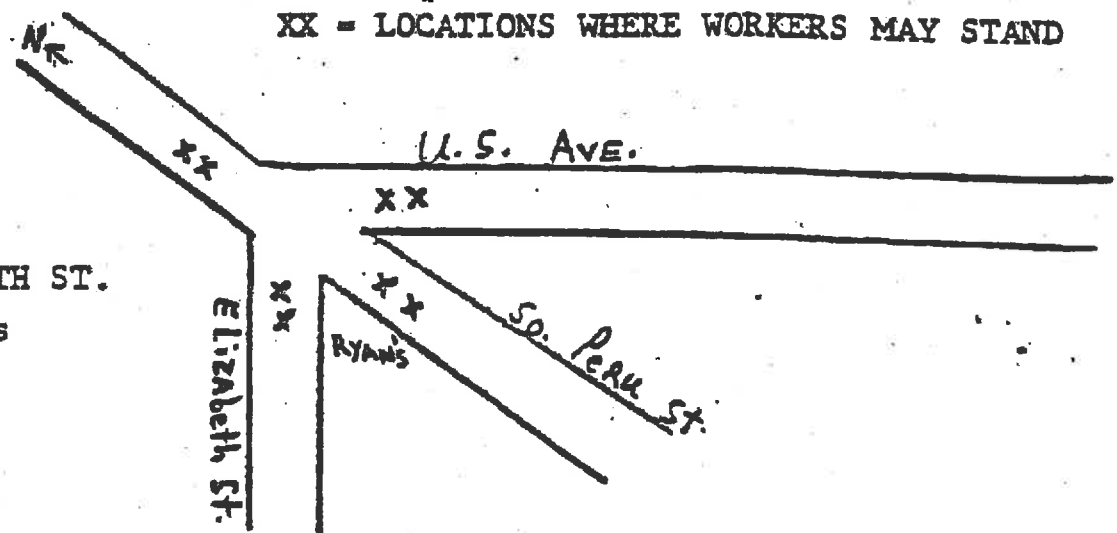


Certified True

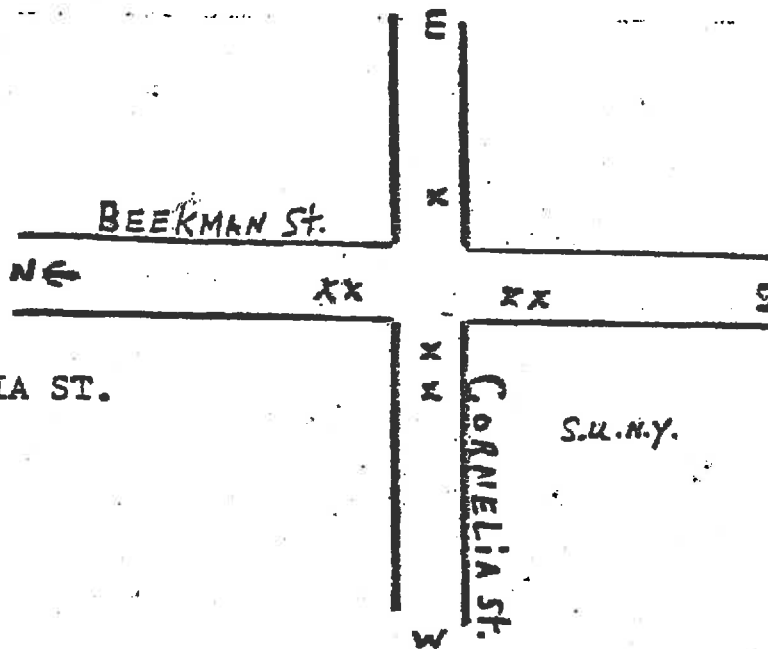
Keith A. Herkalo, City Clerk

APPROVED PUBLIC STREET SOLICITATION CORNERS

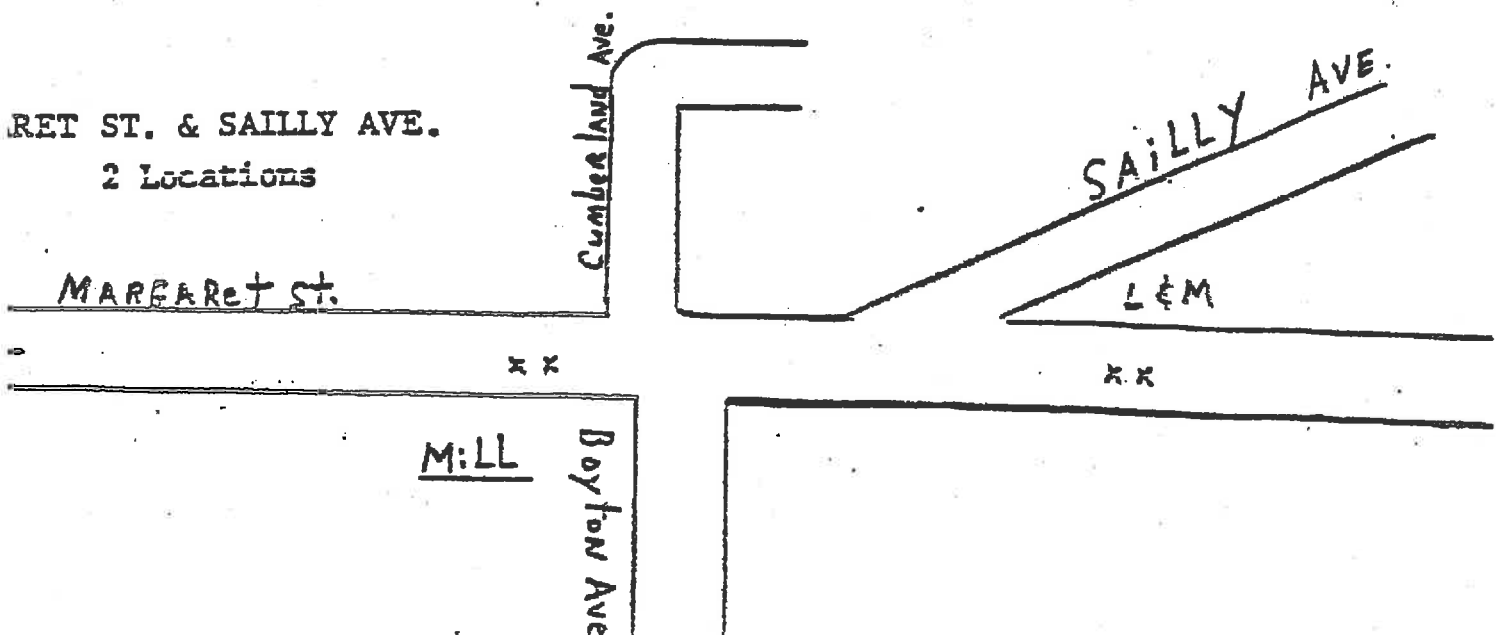
XX - LOCATIONS WHERE WORKERS MAY STAND



AVE. & ELIZABETH ST.
4 Locations



IAN ST. & CORNELIA ST.
4 Locations



RET ST. & SAILLY AVE.
2 Locations



Plattsburgh, New York

Keith A. Herkalo
City Clerk

Office of the City Clerk
41 City Hall Place
Plattsburgh, New York 12901
518 - 563-7702
Fax: 518 - 563-3645

25 February 2013

TO: Mayor/Council

FM: City Clerk *KAH*

SUBJ: 2013 Proposed Street Drives

May 4	✓	Battle of Plattsburgh Assoc.
18	✓	Adk Humane Society
Jun 1	<i>public</i>	* Clinton Cnty Mariners*
15	✓	St. John Feral Cat Fund
29	✓	* N. Country Underground RR*
Jul 13	✓	Clinton Cnty ARC
27	✓	* Lady Eagles Hockey*
Aug 10	✓	Plattsburgh NorthStars
24	✓	Clinton Cnty Historical Assoc
Sep 14	✓	* Elmore SPCA*
28	✓	Plattsburgh Kiwanis

Fifteen non-profit agencies applied for consideration; the asterisk-identified agencies are based and have primary operations outside the City of Plattsburgh. Three of the four remaining applicants who were not afforded an opportunity are based within the City. The schedule reflects an additional opportunity within the month of June which will meet the alternate weekend goal of the policy. Perhaps the policy (attch'd) should be revisited.